

**MINUTES
TEMAGAMI WHISPERING PINES CEMETERY BOARD MEETING
SEPTEMBER 16, 2019**

PRESENT: Chair B. Kitts, Councillor M. Youngs, D. Burrows, B. Cummings

STAFF: D. Carr, B. Turcotte, S. Fournier, D. Larochelle

1. Meeting called to order at 6:00 p.m. by Chair B. Kitts.

2. ADOPT AGENDA – MOTION

MOVED BY: D. Burrows
SECONDED BY: B. Cummings

BE IT RESOLVED THAT The Cemetery Board Committee agenda dated September 16, 2019 be adopted as presented.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
NONE.

4. PRESENTATION/DELEGATIONS

Carol & Dave Oley provided information regarding the Timagami Cemetery.

5. ADOPT MINUTES - MOTION

MOVED BY: D. Burrows
SECONDED BY: M. Youngs

BE IT RESOLVED THAT The Cemetery Board Committee minutes dated May 29, 2019 be adopted as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES
NONE.

7. DELEGATIONS & PRESENTATION
NONE.

8. USER FEES/COMPARISON

8.1 Quotation of Proposed 48 niche columbarium

MOVED BY: D. Burrows
SECONDED BY: B. Cummings

The Cemetery Board recommends that Council give 2020 budget approval for \$19,500.00 plus HST to a 48 niche columbarium.
CARRIED

8.2 Proposed Municipal Fees 2020

MOVED BY: B. Cummings
SECONDED BY: D. Burrows

The Cemetery Board recommends that Council approve the revised Cemetery Fees.
CARRIED

8.3 Cemetery By-Law 19-1465 update

This was provided as information.

8.4 Main Entrance Stone Pillars update

MOVED BY: B. Cummings
SECONDED BY: D. Burrows

The Cemetery Board recommends that Council give 2020 budget approval for \$8600.00 for two gate stone pillars including \$2000.00 for a book holder attached to the stone pillars, plus HST.
CARRIED

8.5 Resurface Granite Base update

MOVED BY: M. Youngs
SECONDED BY: D. Burrows

The Cemetery Board recommends that Council give 2020 budget approval for \$5989.00 plus HST for a granite cladding for the existing memorial cement base.
CARRIED

8.6 Resignation Notice

The Cemetery Board accept with regret the resignation of Gladys de Man and further that a letter of appreciation for service be sent.

8.7 Code of Conduct

This was provided as information.

8.8 Public Works Superintendent's Report

The Public Works Superintendent's Report was discussed.

8.9 Caretaker's Report

It was noted that the garage doors at the cemetery needed to be restored and refinished.

It was noted that D. Larochelle will provide a quote at the next meeting.

9. NEW BUSSINESS

D. Larochelle noted that folding chairs would be needed during services.

The Cemetery Board recommends that twenty folding chairs be ordered.

10. NEXT MEETINTG

As Required

Location: Boardroom

11. ADJOURNMENT

MOVED BY: G. de Man

SECONDED BY: D. Burrows

THAT This meeting adjourned at 7:32 p.m.

CARRIED